

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of a meeting of the Grants Advisory Committee held on  
Thursday, 21 June 2018 at 10.00 a.m.

PRESENT: Councillor Jose Hales – Chairman  
Councillor Clare Delderfield – Vice-Chairman

Councillors: Dr. Claire Daunton Sue Ellington  
Peter McDonald

Officers in attendance for all or part of the meeting:

Gemma Barron (Head of Sustainable Communities and Wellbeing), Ryan Coetsee (Project Officer), Elizabeth Davy (Project Officer), Siobhan Mellon (Development Officer) and Ian Senior (Democratic Services Officer)

Councillors John Williams were in attendance, by invitation.

### 1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 2. DECLARATIONS OF INTEREST

Councillor Sue Ellington declared a non-pecuniary interest in, and refrained from discussing, the grant to Swavesey Mobile Warden Scheme because she was a trustee.

Councillor Jose Hales

- declared a non-pecuniary interest in, and refrained from discussing, the grant to Melbourn Mobile Warden Scheme because his wife was the Scheme's Manager and he himself was a trustee
- declared a non-pecuniary interest in, and refrained from discussing, the application from the Melbourn Community Hub Management Group because he was a Director.

### 3. COMMUNITY CHEST: FUNDING APPLICATIONS

The Grants Advisory Committee received and discussed a report detailing recent applications for funding from the Community Chest grant funding scheme during 2018-19.

The Advisory Committee noted that the total budget was £57,000.00p.

Members discussed each application in turn. Of particular concern to them were applications from Parish Councils, which had the opportunity to precept for projects, and the extent to which other applicants could "match fund" applications, or mitigate them, for example, by levying charges.

The Grants Advisory Committee made the following **recommendations** to the Finance Portfolio Holder, with reasons where appropriate:

Applicant	Village(s) affected	Description	Total applied for (£)	Total recommended (£)	Additional conditions/ comments
Waterbeach	Waterbeach	Purchase of	1,000.00	1,000.00	

and Landbeach Action for Youth	& Landbeach	music equipment and games console			
A.M. Challis Trust Ltd	Sawston	Purchase a scrapper, press and sterilising unit to hold own apple pressing day	885.00	885.00	Publicise and loan to neighbouring villages
Swavesey Badminton Club	Swavesey	Purchase of junior squash rackets and shuttlecocks	529.00	529.00	
1st Hardwick and Highfields Caldecote Scouts	Hardwick and Caldecote	Purchase of a kayak trailer	1,000.00	1,000.00	
Gamlingay Parish Council	Gamlingay	Picnic Table for the off road bike track	994.80	497.40	
Hardwick Play Parks Group	Hardwick	Purchase of a climbing wall for the playground	1,000.00	1,000.00	
Litlington Congregational Church	Litlington	Replacement of the church sound system	1,000.00	1,000.00	
Mother Goose Pre-school	Wimpole	Purchase of a storage shed	1,000.00	1,000.00	
Fulbourn Primary School PTA	Fulbourn	Purchase of new play equipment	1,000.00	1,000.00	
Bassingbourn Cricket Club	Bassingbourn	Purchase of a roller for the cricket square	1,000.00	1,000.00	
Linton Jazz	Linton	Banners to hang over music stands	900.00	Nil	No developmental aspect to project
Cambridge Open Art Exhibition	Rampton	Purchase of replacement exhibition stands	1,000.00	1,000.00	Publicise and loan to other South Cambs groups

Swavesey Community Choir	Swavesey	Purchase of music books	818.00	409.00	
Lolworth Parish Meeting	Lolworth	Resurface of the footpath to All Saints Church	1,000.00	1,000.00	
Bassingbourn Air Cadets	Bassingbourn	Purchase of drums for the marching band	892.36	892.36	
Linton Village Cricket Club	Linton	Purchase of an auto rotorake for the cricket wicket	1,000.00	1,000.00	
Friends of Saint Mary's Church Comberton Trust	Comberton	Restoration and repair works to prevent water ingress	1,000.00	1,000.00	
Sawston Youth Group	Sawston	Purchase of musical equipment including, 4 bugles with retaining chain and case and 10 Bell Lyre Cord Kits	870.00	870.00	
Milton Cricket Club	Milton	Coaching training to enable launch of a youth section through liaison with local schools	1,000.00	1,000.00	
Oakington & Westwick Parish Council	Oakington & Westwick	Installation of 22 flower planters in the village	1,000.00	500.00	Ability of parish councils to precept
Linton United Reformed Church	Linton	Lowering of the step from the pavement to make premises wheelchair	1,000.00	1,000.00	

		accessible			
Duxford Pre-school	Duxford	Refurbishment of storage shed	1,000.00	1,000.00	
Abington Allotment & Leisure Gardeners Association	Abingtons	Purchase of a secure steel storage shed	1,000.00	500.00	Ability of parish councils to precept (PC owned)
Duxford Bowls Club	Duxford	Replacement of uneven & dangerous paving	500.00	250.00	Ability of parish councils to precept (PC land)
Revitalise Respite Holidays	Bartlow, Cottenham, Linton & Milton	Volunteering opportunity at a centre for respite care breaks	708.00	Nil	
All Saints' Playgroup	Melbourn	50th anniversary book	600.00	Deferred	Awaiting documentation
Whittlesford Parish Council	Whittlesford	Purchase of litter bins	1,000.00	500.00	Ability of parish councils to precept (PC land)
Gamlingay with Hatley St. George & East Hatley Parochial Church Council	Gamlingay, Hatley St George & East Hatley	Repair and redecoration of the north wall of the church	750.00	750.00	
Little Shelford Bowls Club	Little Shelford	Re-wiring of changing room and equipment shed	1,000.00	1,000.00	Agreed subject to no awards from other bodies
Madingley Parochial Church Council	Madingley	Protection of 16th century stained glass panel	1,000.00	1,000.00	
Bottisham Swimming Club	Histon & Impington	Purchase of hand paddles, kick boards & pull buoys	1,000.00	1,000.00	
Barton Parish Council	Barton	Fencing for play area	1,000.00	500.00	Ability of parish councils to precept
Magpas Air Ambulance	District Wide	Purchase seven	1,000.00	1,000.00	

		'Resus dummies' for CPR training			
Gamlingay School's Out Club	Gamlingay and surrounding villages	Start-up costs for club	£750.00	£750.00	
Cottenham Colts FC	Cottenham	Purchase portable football posts	1,000.00	1,000.00	
Fulbourn Parish Council	Fulbourn	Purchase and install hexagonal tree seat	900.00	450.00	Ability of parish councils to precept
Horseheath Cricket Club	Horseheath	Refurb of toilets and showers. Work to be done by member.	1,000.00	1,000.00	
Melbourn Amateur Dramatics Society	Melbourn	Purchase new wireless microphones	998.00	998.00	
Melbourn Community Hub Management Group	Melbourn	Replacement of old non-stackable chairs	954.00	954.00	
Fen Drayton Pre-School	Fen Drayton	Purchase shed & trampoline	985.98	985.98	
Meldreth Pre-School	Meldreth	Financial support for premises move incl table purchases	1,000.00	270.00	Tables only. Other items ineligible
The Ickleton Society	Ickleton	Book about Ickleton and the Great War	1,000.00	Nil	Support ethos, but not project. To work with applicant to re-apply.
Willingham Combined Charity	Willingham	Purchase fencing for allotment	1,000.00	Defer	Awaiting documentation
Gallery Writers	Meldreth	Purchase of a website package so community	800.00	800.00	

		can access media relating to river Mel			
Community Sparx CIC	Hardwick	Purchase of a licence/service agreement	1,000.00	1,000.00	
Granchester Parish Council	Grantchester	Removal and replanting of a tree as well as reduction of existing tree	1,000.00	Nil	Parish council responsibility
Meldreth Bowls Club	Meldreth	Purchase a new mower	1,000.00	1,000.00	
Melbourn Parish Council	Melbourn	Replacement of the hardstanding surrounding the war memorial	1,000.00	500.00	Award due to centenary year
Ladybird Playgroup	Thriplow	Purchase of a giant slide, wall-mounted chalkboard set & Tike Town playhouse	560.00	560.00	

#### 4. COMMUNITY ENERGY GRANT: FUNDING APPLICATIONS

The Grants Advisory Committee **received and noted** a report detailing recent applications for funding from the Community Energy grant funding scheme during 2017-18 and 2018-19.

The Advisory Committee noted that the total budget amounted to £55,000.00p.

The Grants Advisory Committee **recommended** that the Finance Portfolio Holder

1. Agree the following applications:

Name of applicant	Village(s) affected	Project description	Type of project	Total cost of project (£)	Total awarded (£)
Milton Community Centre	Milton	To provide loft insulation above suspended ceiling	Roofing Insulation	1,187.00	1,187.00

Fowlmere Recreation Ground & Village Hall	Fowlmere	Upgrading/ converting outside lighting around the village hall and exit road	Conversion to energy efficient lighting	1,380.00	1,380.00
Cambridge Sea and Royal Marines Cadets	Over Caldecote Barton Girtton Bar Hill Bourn Lolworth	Energy saving roof insulation and panel lighting to replace fluorescent tubes	Loft insulation and conversion to energy efficient lighting	2,950.00	2,650.00
Little Gransden Village Hall	Little Gransden	Replace windows for A-rated, uPVC, argon filled alternatives	Replace double-glazed windows	3,379.80	3,000.00
Fen Drayton Village Hall	Fen Drayton	Replace all internal lighting with energy efficient alternatives	Conversion to energy efficient lighting	2,482.00	2,482.00
Meldreth Bowls Club	Meldreth	Change existing lighting in the entire clubhouse to LEDs	Conversion to energy efficient lighting	2,400.00	2,400.00

2. Defer the following applications:

Name of applicant	Village(s) affected	Project description	Type of project	Total cost of project (£)	Total applied for (£)
Hatley Parish Council	Hatley	Replace one pair French doors with A-rated uPVC and one black composite rebate door	Replacement doors	2,922.00	2,435.00
Foxton Village Hall	Foxton	Change lighting in foyer, meeting room, lounge and pavilion to LEDs	Conversion to energy efficient lighting	10,000.00	3,000.00

5. **COMMUNITY CHEST REVIEW 2018**

The Grants Advisory Committee **received and noted** a report reviewing the criteria and decision-making timeline for the Community Chest grant scheme.

During a short debate, the Vice-Chairman highlighted two areas in need of particular attention. These related to applications for funding from Parish Councils, which had the option to precept for various projects, and schools which, in general, were the

responsibility of Cambridgeshire County Council.

Councillor John Williams said that the review should take place so as to allow for appropriate publicity in the *South Cambs Magazine*.

Members agreed to establish a Working Group to scrutinise the Community Chest grant scheme in detail, and enable the Grants Advisory Committee to make recommendations to the Finance Portfolio Holder and, where relevant, to Cabinet.

## **6. COMMUNITY ENERGY GRANT REVIEW 2018**

The Advisory Committee **received and noted** a report reviewing the criteria and decision-making timeline for the Community Energy Grant scheme.

Members **agreed** to establish a Working Group jointly with the Climate Change Advisory Committee to scrutinise the Community Energy Grant scheme in detail, enabling the Grants Advisory Committee to make recommendations to the Finance Portfolio Holder and, where relevant, to Cabinet.

## **7. GRANTS TO VOLUNTARY SECTOR: SIX-MONTHLY REVIEW**

The Advisory Committee **received and noted** a report examining the delivery of grant programmes funded by the Council during 2017-18.

Councillor Jose Hales refrained from discussing the grant to Melbourn Mobile Warden Scheme because his wife was the Scheme's Manager and he himself was a trustee.

Councillor Sue Ellington refrained from discussing the grant to Swavesey Mobile Warden Scheme because she was a trustee.

Attention focussed on the Cambourne Church / Children's Centre. Members noted the circumstances that had led to no progress having been made during 2017-18. Councillor Ellington suggested opening a dialogue with the three District Councillors representing Cambourne in an effort to resolve the situation. In the meantime, the Grant should be withdrawn and ring-fenced.

The Advisory Group agreed that Grants to the Voluntary Sector should be scrutinised at a Workshop prior to the next formal Committee meeting.

## **8. DATE OF NEXT MEETING**

The Grants Advisory Committee's next meeting would take place on Friday 27 July 2018, starting at 10.00am.

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**The Meeting ended at 12.45 p.m.**

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